



National Footy Facilities Fund

**Application Form**

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**1. INTRODUCTION**

This application form is for the purpose of registering your organisation and applying for grants under the National Rugby League (NRL) National Footy Facilities Fund (the Program).

The application form should be completed in consultation with the Program Guidelines.

**2. APPLICATION PROCESS**

The steps to apply for a grant are:

1. Read the Program Guidelines and check you are eligible to apply for the Program.
2. Complete the application form.
3. Submit the application form.
4. Receive notification of the outcome of the application.

**Completing the application**

Complete the application form by completing the requested information.

* Read and follow any instructions provided.
* Each information field has a word limit and this can be used as a guide to the level of detail required where descriptive information is to be entered.

**Submitting the application**

To submit your application:

* Information must have been entered into all information fields.
* Attach the completed application form (and any supporting documentation) and email it to [footyfacilities@nrl.com.au.](mailto:footyfacilities@nrl.com.au) You will receive a confirmation email advising the application has been received.
* Once an application has been submitted, it cannot be changed.
* Applications submitted after 5:00pm on 31 August will be considered in the subsequent financial year.

**Receiving notification of the outcome of the application**

Applicants will receive notification of the outcome of their application by the end of the NRL Financial Year (31 October) in which the application is received or within two months of receipt, whichever is shorter.

**3. Organisation Registration**

1. Organisation Details

Organisation Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organisation Type (i.e. Rugby League Club, Affiliated State Organisations, Local Government etc.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Incorporation / ABN Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Organisation Contact

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Given Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Family Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Street Address

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suburb \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Postal Address

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suburb \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Contact Details

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4. Application Form**

1. Project Details

Project Title (20 word limit)

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Proposed start date of Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Finish date of Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Description (200 word limit)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Why is the Project needed? (200 word limit)

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1. Project Location Details

Name of Park/Reserve/Facility \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suburb \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Government Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Budget Details

*Please Note: Grant applicants will be required to demonstrate that they have sourced a significant portion of their total project cost from sources other than the NRL.*

Expected Expenditure – list all related costs by line item (e.g. Purchase of building materials, trades people etc.)

|  |  |
| --- | --- |
| ***Item*** | ***Cost*** |
|  | *$* |
|  | *$* |
|  | *$* |
|  | *$* |
|  | *$* |
|  | *$* |
|  | *$* |
|  | *$* |
|  | *$* |
| ***Sub Total*** | ***$*** |

1. Project Funding

Your contribution to the Project (if providing ‘in-kind’ support, please provide details)

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Funding requested for this application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Confirmed funding from Federal Government \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Confirmed funding from State Government \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Confirmed funding from Local Government \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Confirmed funding from other sources \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Documentation (i.e. letter) confirming funding from third party sources is required to be provided as part of this application*

1. Organisation Capacity

Describe your organisations capacity to undertake the Project (i.e. Previous projects delivered by your organisation, project management experience etc.) (200 word limit)

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1. Program Objectives

How will the Project increase regular and on-going participation opportunities in Rugby League? (400 word limit)

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How will the Project improve the standard of grounds and facilities on which Rugby League is played? (400 word limit)

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Describe how your project meet any of the supporting objectives listed in the Guidelines, including sustainability, promotion, safety and inclusion? (200 word limit)

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1. Program Outputs

Who is the target group/beneficiary of the Project? (20 word limit)

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What is the approximate number of participants impacted? (20 word limit)

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What is the expected benefit to the participants? (20 word limit)

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What is the longer term benefit to the sport or community from this Project? (400 word limit)

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1. Program Partners

*If your Project involves other partner organisations, please provide the following details for each organisation in the partnership*

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Family Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Organisation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role in Partnership (100 word limit)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Contribution to Project (including percentage of total project cost, in cash or in-kind) (100 word limit)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Family Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Organisation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role in Partnership (100 word limit)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Contribution to Project (including percentage of total project cost, in cash or in-kind) (100 word limit)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Land Ownership

Who owns the land on which the project is/will be sited? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is the land leased or licensed by your organisation? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If so, what is the terms of the lease / license (i.e. expiry date, cost etc.)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please attach evidence you have permission / support from the land owner or relevant authorities to undertake this project*

1. Supporting documentation

*Please attach any supporting documentation relevant to your application including (but not limited to):*

* Landowner consent
* Cost plan and / or quotes outlining the detailed Project cost
* Technical documents including architectural plans, specifications, etc.
* Verification of confirmed funding contributions (i.e. letters of support)
* Evidence of minimum Public Liability Insurance cover

1. Declaration

Signed by CEO, General Manager or authorised member of the Association’s Board of Management

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_